

25X1
SECRET

[redacted]
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23 July 1956

MEMORANDUM FOR: Director of Personnel

FROM : PCS/LCI

25X1 SUBJECT : Request for Exception to [redacted]

25X1 1. [redacted] GS-4, entered on duty with the Agency 19 March 1956 and has been assigned to this activity since 23 April. Although he will not enter the zone of consideration for promotion to GS-5 until 19 September, we are requesting exception to the required time in grade in order that proper recognition can be given to his demonstrated outstanding ability.

2. Since joining this activity, he has impressed his supervisors with his ability on the job. No doubt, his four years of experience in the Navy as a yeoman gave him the background which has permitted him to compare most favorably with people doing similar work and holding higher grades.

3. He is efficient, orderly, and industrious and can carry a heavy workload.

4. Because he has consistently been performing at the GS-5 level, we believe it necessary to recognize his outstanding ability by requesting this exception.

25X1 [redacted]
Project Personnel Officer

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AND:ap